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Development Services

February 2011 Newsletter

Permit Process ID Requirement

As a reminder, everyone who applies for a permit is required to show identification. The department requires identification to protect the citizens of the City by:

- Ensuring people obtaining permits on behalf of a business or private citizen have authorization to represent the business or citizen.
- Assisting in the safeguarding of escrow accounts

Even though this has always been the department's policy, it is important to ensure consistency and promote familiarity so our citizens have the same great experience every time they visit the department either at the One Stop location or one of our link centers.



Roderick Sanchez
AICP, CBO

[Join Our Mailing List!](#)

If you would like to receive updates, important information or notifications about special training events, please join our department mailing list.

Director, Development
Services City of San
Antonio

New Rule Interpretation Decisions (RIDs)

The department's website has recently been updated with the most recent Rule Interpretation Decisions. Here is a list below:

[RID 90 Live Work Units](#)
[RID 91 Microbrewery Use](#)
[RID 92 IDZ setbacks](#)
[RID 93 IDZ density](#)
[RID 94 Emergency Facilities](#)
[RID 95 Tree Preservation in RIO-2 and -3](#)
[RID 96 Manufactured Housing zoning](#)
[RID 97 IDZ MDP requirement](#)

These are also available on the [Unified Development Code](#) page of the department website.



DSD Holiday Schedule

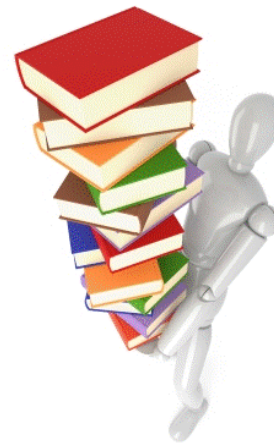
The Cliff Morton Development and Business Service Center (One Stop) will be closed on:

Monday, February 21, 2010 (President's Day)

To see the complete City of San Antonio Holiday Schedule, click [here](#).

Lunch and Learn

Development Services hosts monthly Lunch and Learn training sessions taught by experts in their respective disciplines. These sessions cover key issues in the development process, address current trends and concerns, and provide beneficial information to our customers, community and stakeholders. Each of these FREE sessions last about an hour and a half and are held in Training Rooms A/B on the second floor of the Cliff Morton Development and Business Services Center, 1901 S. Alamo. Our scheduled courses are listed below.



Subdivision Platting

Feb. 18, 2011

For more information and registration, visit our website at <http://www.sanantonio.gov/dsd/lunchlearn.asp>

New Information Bulletins

We recently posted these [Information Bulletins](#) to our website www.sanantonio.gov/dsd:

[IB 528 -Repeal of Multi-Tenant Provisions](#) - the purpose of this Information Bulletin is to describe recent changes to the Unified Development Code (UDC) resulting in termination of the multi-tenant provisions of Appendix D. The multi-tenant use provision of 35-D101 (g) was repealed on November 18, 2010, with an effective date of May 1, 2011.

IB 529 -Plat Requirements and Alternatives - the purpose of this Information Bulletin is to explain the nuts and bolts of the platting process and requirements in conjunction with applications to the Development Services Department for building permits. The IB discusses the purpose of platting, required conditions for platting and the permit types that require platting.

DSD Employee Certifications/Accomplishments

Robert Gobert, Fire Protection Specialist, recently obtained his NICET Level IV Fire Protection Engineering Technology in Fire Alarm Systems.



This certification requires a minimum of ten years of experience in fire alarm systems, and the test requires mastery of 67 work elements in alarm systems.

The NICET programs that are most commonly required by local and state jurisdictions, and by federal agencies are in the fire protection field. The State of Texas requires Level III certification or Professional Engineer to be licensed in planning fire alarm systems. Employers and specifiers nationwide use NICET certification as a qualifier for performing specialized engineering technology work. Great job, Robert!

DSD Employee Service Award

Recently, the department celebrated the outstanding and dedicated service of some of its employees. They are:

5 years

Rudy Nino, Jr.
Andrew Espinosa

15 years

Walter Weilbacher
Valerie Gleason
Antonette Villareal
Melissa Ramirez
Roger Lopez

30 years

Hope De La Vega
Alicia Castillo



Brush Collection

The City is making changes to help keep neighborhoods clean, reduce waste, and increase recycling. Effective this year, brush will be collected separately from bulky waste. As before, this service is available to residential solid waste customers.

Brush and bulky item pickup will be scheduled by your geographic location within the city limits. Click [here](#) to see the brush map and [here](#) for the bulk collection map.

Residential customers may also request two (2) free of charge collections of grass clippings and/or leaves per fiscal year, up to 8 cubic yards.

On Saturday, February 19, the City's Solid Waste Management Department will be offering residents free landscaping mulch and free paper lawn/leaf bags to help San Antonio residents get an early start on their spring lawn care.

From 8:00 a.m. to noon the free mulch and bags will be provided on a first-come, first-served basis at the Southeast Service Center, 7402 S. New Braunfels, and the Blossom Athletic Center parking lot, 12002 Jones Maltsberger. Residents are asked to bring a recent CPS Energy bill to show proof of residency and a photo I.D. to the event.

For more information, call 311 or visit the City's [website](#).

Northwest Community Plan Update

CITY OF SAN ANTONIO
OFFICIAL WEBSITE
PLANNING & COMMUNITY DEVELOPMENT

The City's Department of Planning and Community Development is holding an Open House to discuss the Northwest Community Plan Update, including the proposed Land Use map. The meeting will be held at 6:00 p.m. on Tuesday, February 22 at the Maverick Public Library, located at 8700 Mystic Park.

The proposed plan goals, strategies and land use map reflect the desire of the community for the future growth in this area. The proposed land use map, when adopted, will be the basis for the future zoning change decisions within this plan area. At the Open House, community stakeholders will have an opportunity to learn more about the plan and its components and provide input on the draft plan document.

The Planning Team will then review the feedback and edit the draft plan goals, objectives and land use map. Upon completion, the updated plan document will be forwarded to the Planning Commission and to City Council for approval in April.

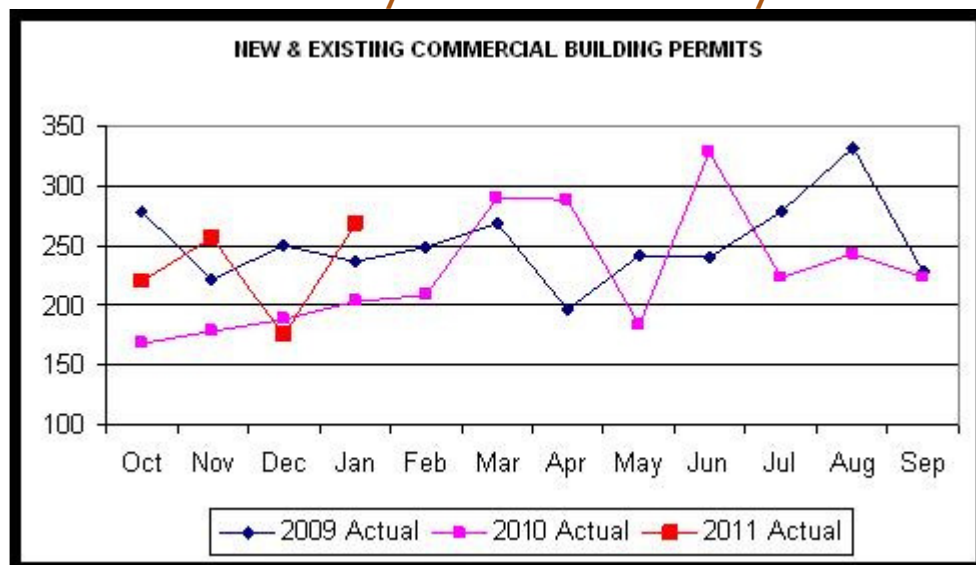
For more information, call John Osten, senior planner, at 207-2187

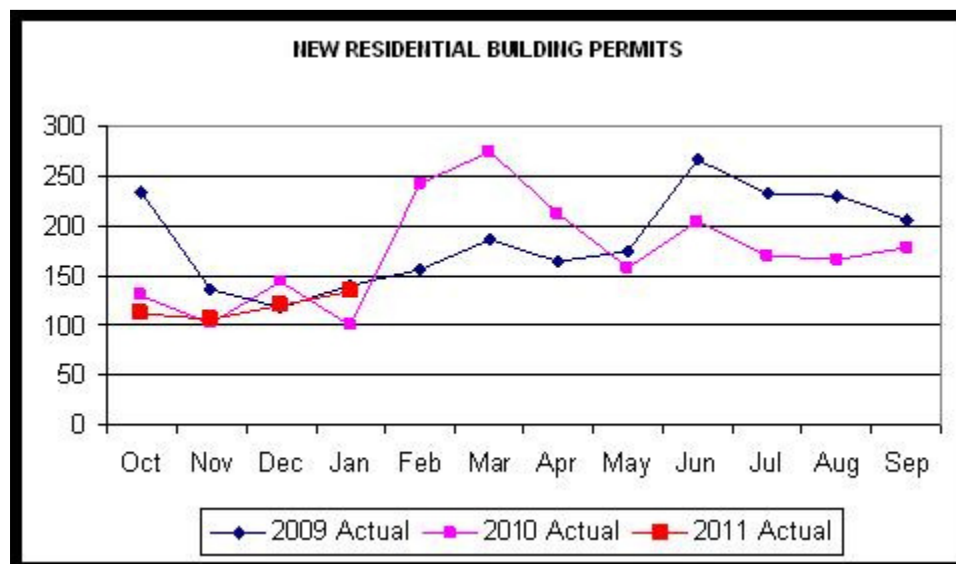
FY 2010 Performance Measures

January Performance Data:

<i>Activity</i>	<i>Performance</i>
Major Plats Technical Review (Goal: 35 Calendar Days)	18 Calendar Days(DSD only)
Residential Plans Review (Goal: 3 Working Days)	4 Working Days
Complex Commercial Plan Review (Goal: 18 Calendar Days)	14 Calendar Days
Inspections Performed as Scheduled (Goal: 96%)	97% as Scheduled
Call Center Telephone Abandonment Rate (Goal: 5%)	2% Abandoned
Customer Service Survey Score (Scale 1-5, highest is 5)	4.82

Monthly Permit Activity





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City of San Antonio Development Services | 1901 S. Alamo | San Antonio | TX | 78204